



HILLINGDON  
LONDON



# Social Services, Housing and Public Health Policy Overview Committee

**Date:** THURSDAY, 24 MARCH  
2016

**Time:** 7.00 PM

**Venue:** COMMITTEE ROOM 6 -  
CIVIC CENTRE, HIGH  
STREET, UXBRIDGE UB8  
1UW

**Meeting  
Details:** Members of the Public and  
Press are welcome to attend  
this meeting

## Councillors on the Committee

Wayne Bridges (Chairman)  
Teji Barnes (Vice-Chairman)  
Shehryar Ahmad-Wallana  
Peter Davis  
Beulah East (Labour Lead)  
Becky Haggar  
Manjit Khatra  
June Nelson  
Jane Palmer

## Co-Opted Member

Mary O'Connor

**Published:** Wednesday, 16 March 2016

Contact: Charles Francis  
Tel: 01895 556454  
Email: [cfrancis@hillington.gov.uk](mailto:cfrancis@hillington.gov.uk)

This Agenda is available on the Council's Intranet (Horizon) at:  
<http://modgov.hillingdon.gov.uk/ieListMeetings.aspx?CId=324&Year=2015>

***Putting our residents first***

Lloyd White  
Head of Democratic Services  
London Borough of Hillingdon,  
3E/05, Civic Centre, High Street, Uxbridge, UB8 1UW  
[www.hillingdon.gov.uk](http://www.hillingdon.gov.uk)

# Useful information for residents and visitors

## Travel and parking

Bus routes 427, U1, U3, U4 and U7 all stop at the Civic Centre. Uxbridge underground station, with the Piccadilly and Metropolitan lines, is a short walk away. Limited parking is available at the Civic Centre. For details on availability and how to book a parking space, please contact Democratic Services. Please enter from the Council's main reception where you will be directed to the Committee Room.

## Accessibility

For accessibility options regarding this agenda please contact Democratic Services. For those hard of hearing an Induction Loop System is available for use in the various meeting rooms.

## Attending, reporting and filming of meetings

For the public part of this meeting, residents and the media are welcomed to attend, and if they wish, report on it, broadcast, record or film proceedings as long as it does not disrupt proceedings. It is recommended to give advance notice to ensure any particular requirements can be met. The Council will provide a seating area for residents/public, an area for the media and high speed WiFi access to all attending. The officer shown on the front of this agenda should be contacted for further information and will be available at the meeting to assist if required. Kindly ensure all mobile or similar devices on silent mode.

Please note that the Council may also record or film this meeting and publish this online.

## Emergency procedures

If there is a FIRE, you will hear a continuous alarm. Please follow the signs to the nearest FIRE EXIT and assemble on the Civic Centre forecourt. Lifts must not be used unless instructed by a Fire Marshal or Security Officer.

In the event of a SECURITY INCIDENT, follow instructions issued via the tannoy, a Fire Marshal or a Security Officer. Those unable to evacuate using the stairs, should make their way to the signed refuge locations.



## **SOCIAL SERVICES, HOUSING & PUBLIC HEALTH**

To perform the policy overview role outlined above in relation to the following matters:

1. Adult Social Care
2. Older People's Services
3. Care and support for people with physical disabilities, mental health problems and learning difficulties
4. Asylum Seekers
5. Local Authority Public Health services
6. Encouraging a fit and healthy lifestyle
7. Health Control Unit, Heathrow
8. Encouraging home ownership
9. Social and supported housing provision for local residents
10. Homelessness and housing needs
11. Home energy conservation
12. National Welfare and Benefits changes

# Agenda

## **CHAIRMAN'S ANNOUNCEMENTS**

- 1 Apologies for Absence and to report the presence of any substitute Members
- 2 Declarations of Interest in matters coming before this meeting
- 3 To receive the minutes of the meeting held on 23 February 2016 1 - 4
- 4 To confirm that the items of business marked in Part I will be considered in Public and that the items marked Part II will be considered in Private
- 5 Second Review 2015/16 - Supporting information 5 - 6
- 6 Forward Plan 7 - 10
- 7 Work Programme 11 - 14



## Minutes

### SOCIAL SERVICES, HOUSING AND PUBLIC HEALTH POLICY OVERVIEW COMMITTEE

23 February 2016

Meeting held at Committee Rooms 3 & 3a - Civic Centre, High Street, Uxbridge, Middlesex UB8 1UW

	<p><b>MEMBERS PRESENT:</b>  Councillors: Wayne Bridges (Chairman)  Teji Barnes (Vice-Chairman)  Shehryar Ahmad-Wallana  Peter Davis  Beulah East (Labour Lead)  Becky Haggar  Manjit Khatra  June Nelson  Jane Palmer</p> <p><b>Co-Opted Member</b>  Mary O'Connor</p>
	<p><b>OFFICERS PRESENT:</b>  Nigel Dicker, Deputy Director, Residents' Services  Debby Weller, Housing Strategy Manager  Steve Hajioff, Director of Public Health  Charles Francis, Democratic Services</p>
1.	<p><b>APOLOGIES FOR ABSENCE AND TO REPORT THE PRESENCE OF ANY SUBSTITUTE MEMBERS</b> (<i>Agenda Item 1</i>)</p> <p>None.</p>
2.	<p><b>DECLARATIONS OF INTEREST IN MATTERS COMING BEFORE THIS MEETING</b> (<i>Agenda Item 2</i>)</p> <p>None.</p>
3.	<p><b>TO RECEIVE THE MINUTES OF THE MEETING HELD ON 20 JANUARY 2016</b> (<i>Agenda Item 3</i>)</p> <p>Were agreed as an accurate record.</p>
4.	<p><b>TO CONFIRM THAT THE ITEMS OF BUSINESS MARKED IN PART I WILL BE CONSIDERED IN PUBLIC AND THAT THE ITEMS MARKED PART II WILL BE CONSIDERED IN PRIVATE</b> (<i>Agenda Item 4</i>)</p> <p>All items were considered in public.</p>
5.	<p><b>MAJOR REVIEWS 2015/16 - DRAFT REPORT</b> (<i>Agenda Item 5</i>)</p>

	<p>Officers introduced the draft final report and explained this summarised the findings of the witness sessions which had been held between July 2015 and November 2015.</p> <p>Subject to a minor amendment, the report and recommendations were agreed.</p> <p><b>Resolved -</b></p> <ol style="list-style-type: none"> <li><b>1. That the report be amended to include the phrase: "...and an opportunity for Officers to investigate the viability of conducting further localised research, <u>including using sample questionnaires</u>".</b></li> <li><b>2. That subject to the change above, the report and recommendations be agreed.</b></li> <li><b>3. That the report be considered at 17 March 2016 Cabinet.</b></li> </ol>
6.	<p><b>SECOND REVIEW 2015/16 - SUPPORTING INFORMATION - TO FOLLOW</b> (<i>Agenda Item 6</i>)</p> <p>The Director of Public Health introduced the scoping report. This provided a brief overview of the topic, highlighted its importance and outlined what steps the Council were currently taking to prevent stroke.</p> <p>The Director of Public Health suggested a number of internal and external witnesses for the review and agreed to confirm their contact details outside the meeting. Members asked officers to arrange a meeting with stroke sufferers in an informal setting as part of the review.</p> <p><b>Resolved -</b></p> <ol style="list-style-type: none"> <li><b>1. That the report be noted</b></li> <li><b>2. That the Committee examine Stroke, focusing on prevention at the March and April 2016 meetings.</b></li> <li><b>3. That Officers be requested to invite suitable witnesses to both meetings.</b></li> </ol>
7.	<p><b>FORWARD PLAN</b> (<i>Agenda Item 7</i>)</p> <p>The Committee considered the latest version of the Forward Plan.</p> <p><b>Resolved –</b></p> <ol style="list-style-type: none"> <li><b>1. That the report be noted.</b></li> </ol>
8.	<p><b>WORK PROGRAMME</b> (<i>Agenda Item 8</i>)</p> <p>Reference was made to the work programme and timetable of meetings.</p> <p><b>Resolved -</b></p>

	<b>1. The Committee noted the Work Programme 2015/16.</b>
	The meeting, which commenced at 7.00 pm, closed at 7.36 pm.

These are the minutes of the above meeting. For more information on any of the resolutions please contact Charles Francis on 01895 556454. Circulation of these minutes is to Councillors, Officers, the Press and Members of the Public.

This page is intentionally left blank



## **MAJOR REVIEWS IN 2015/16 - STROKE PREVENTION IN HILLINGDON - WITNESS SESSION 1**

**Contact Officer:** Charles Francis  
**Telephone:** x 6454

### **REASON FOR ITEM**

To enable the Committee to gather evidence as part of their Review into 'Stroke Prevention in Hillingdon'.

### **OPTIONS AVAILABLE TO THE COMMITTEE**

1. Question the witnesses
2. Highlight issues for further investigation.
3. To make a note of possible recommendations for the review.

### **BACKGROUND**

At the Committee meeting on 20 January 2016, Members discussed a number of public health topics and requested officers to prepare a scoping report on '*Stroke Prevention in Hillingdon*'

The first witness session will provide an understanding of what strokes are and to place its prevalence in a national and local context. It will also establish what Hillingdon's interventions are and what work Public Health is currently doing.

### **INFORMATION**

To assist the Committee, the following witnesses will be attending the meeting:

#### **Officers Attending**

- Shikha Sharma - Consultant in Public Health, Resident Services
- Gary Collier - Better Care Fund Programme Manager, Adult Social Care

## **SUPPORT SERVICES**

1. The Council supports people who have had a stroke and their carers with addressing their personal care needs to maximise their independence. The level of contribution from the Council is dependent on assessed need and whether they meet the national adult social care eligibility criteria.
2. The Council's Reablement Team works very closely with the Stroke Unit to provide up to six week's assistance with learning or relearning daily living skills. Referrals are made by the Stroke Unit following a period of rehabilitation. The support from the Reablement Team is provided free of charge for up to six weeks.
3. The Council's Specialist Sensory Team will provide rehabilitation to people who have experienced sight or hearing loss as a result of stroke.
4. The Stroke Association is funded by the Council to provide two services intended to support people living with stroke and their carers. One of the services is a specialist information and advice service and the intention is to provide high quality information, emotional support and practical assistance in the aftermath of a stroke. Council funding pays for 0.69FTE Information and Advice Coordinator and volunteer expenses. The other service is the Communication Support Service, which works with Hillingdon residents who have developed communication difficulties after a stroke. It provides long-term and time limited outcome orientated support that addresses communication difficulties and helps combat isolation and increases their confidence to participate in mainstream activities in the community. Funding from the Council would pay for a 0.69FTE Communication Support Coordinator and volunteer expenses.
5. The Council has now completed the reorganisation of the Health Promotion and Sports Development Team to create a new Wellbeing Team. The new team forms part of a wider Wellbeing Service which will be delivered on a universal basis. The wellbeing team will be working with a range of partners and delivery agents to improve health and wellbeing by helping to keep people active, both mentally and physically. These initiatives will contribute to the stroke prevention agenda due to the inextricable links between stroke and healthy lifestyles.
6. Proposals to implement evidence based early identification of people with a susceptibility to stroke are being considered as part of the 2016/17 Better Care Fund Plan, which will be considered by the Health and Wellbeing Board at its meeting on the 12<sup>th</sup> April 2016. The Committee will have the opportunity to look at these proposals, as well as the detail of the proposed BCF plan at its meeting on the 20<sup>th</sup> April.

# Agenda Item 6

## CABINET FORWARD PLAN

**Contact Officer:** Charles Francis  
**Telephone:** 01895 556454

## REASON FOR ITEM

The Committee is required to consider the Forward Plan and provide Cabinet with any comments it wishes to make before the decision is taken.

## OPTIONS OPEN TO THE COMMITTEE

1. Decide to comment on any items coming before Cabinet
2. Decide not to comment on any items coming before Cabinet

## INFORMATION

1. The Forward Plan is updated on the 15<sup>th</sup> of each month. An edited version to include only items relevant to the Committee's remit is attached below. The full version can be found on the front page of the 'Members' Desk' under 'Useful Links'.

## SUGGESTED COMMITTEE ACTIVITY

1. Members decide whether to examine any of the reports listed on the Forward Plan at a future meeting.

This page is intentionally left blank

Ref	Upcoming Decisions	Further details	Ward(s)	Final decision by Full Council	Cabinet Member(s) Responsible	Officer Contact for further information	Consultation on the decision	NEW ITEM	Public / Private Decision & reasons
Council Departments: RS = Residents Services SC = Social Care AD = Administration FD= Finance									
<b>Cabinet - 21 April 2016</b>									
104	Carers Support Services	Cabinet will consider a tender for services for Carers. The new contract will be for an integrated service which will combine the redelivery of respite, carers' assessment, information, advice, benefits advice, support and short break activities that the Council funds directly. The proposed contract period is for five years with options to extend for a further two years.	All		Clr Philip Corthorne	SC / FD - John Higgins / Elizabeth Harris			Private (3)
105	Better Care Fund Plan 2016/17 Section 75 Agreement	Approval will be sought to enter into an agreement with Hillingdon Clinical Commissioning Group under section 75 of the National Health Service Act, 2006 to give legal effect to the financial arrangements contained in the 2016/17 Better Care Fund Plan, following consideration by the Health and Wellbeing Board.	All		Clr Ray Puddifoot MBE & Clr Philip Corthorne	SC - Gary Collier	Health and Wellbeing Board		Public
<b>Cabinet Member Decisions - April 2016</b>									
SI	Contractors for Supported Housing Developments	Delegated approval by Cabinet has been granted to Members to appoint Design and Build Contractors for the new Parkview and Grassy Meadow Extra Care Housing developments.	Townfield / Yiewsley		Clr Ray Puddifoot MBE & Clr Jonathan Bianco	RS - Jenny Evans	Public consultation	<b>NEW</b>	Private (3)
SI	Standard Items taken each month by the Cabinet Member	Cabinet Members make a number of decisions each month on standard items - details of these standard items are listed at the end of the Forward Plan.	Various		All	AD - Democratic Services	Various		Public
<b>Cabinet - 19 May 2016</b>									
108	Integrated Advocacy Service	Cabinet will consider a tender for integrated advocacy services. The new contract will be for services which will combine statutory Care Act Advocacy, Independent Mental Health Advocacy, Independent Mental Capacity Advocacy and some non statutory General Advocacy. The proposed contract is for three years with an option to extend for a further 3 years.	All		Clr Philip Corthorne	SC / FD - Ella Trafankowska		<b>NEW</b>	Private (3)



# Agenda Item 7

**WORK PROGRAMME 2015/16**

**Contact Officer:** Charles Francis

**Telephone:** 01895 556454

## **REASON FOR ITEM**

This report is to enable the Committee to review meeting dates and forward plans. This is a standard item at the end of the agenda.

## **OPTIONS AVAILABLE TO THE COMMITTEE**

1. To confirm dates for meetings
2. To make suggestions for future working practices and/or reviews.

## **INFORMATION**

*All meetings to start at 7.00pm*

<b>Meetings</b>	<b>Room</b>
<b>2 July 2015</b>	<b>CR 5</b>
<b>30 July 2015</b>	<b>CR 5</b>
<b>3 September 2015</b>	<b>CR 5</b>
<b>6 October 2015</b>	<b>CR 6</b>
<b>4 November 2015</b>	<b>CR 6</b>
<b>20 January 2016</b>	<b>CR 6</b>
<b>23 February 2016</b>	<b>CR3/3a</b>
<b>24 March 2016</b>	<b>CR 6</b>
<b>20 April 2016</b>	<b>CR 6</b>

**2015/16 - DRAFT Work Programme**

<b>Meeting Date</b>	<b>Item</b>
<b>2 July 2015</b>	Major Reviews Topics 2015/16
	Work programme for 2015/16
	Cabinet Forward Plan

<b>30 July 2015</b>	Budget Planning Report for SS,Hsg&PH
	Scoping Report for Major Review
	Work Programme
	Cabinet Forward Plan

<b>3 September 2015</b>	Major Review - Witness Session 1
	Cabinet Forward Plan
	Annual Complaints Report
	Adults Safeguarding
	Work Programme

<b>6 October 2015</b>	Major Review - Witness Session 2
	Update on previous review recommendations (Shared Lives Review)
	Cabinet Forward Plan
	Work Programme

<b>4 November 2015</b>	Major Review - Witness Session 3
	Public Health Report - (deferred to 20 January 2016)
	Cabinet Forward Plan
	Work Programme



<b>20 January 2016</b>	Budget Proposals Report for 2016/17
	Major Review - Draft Final Report - (deferred to February)
	Consideration of second review
	Public Health Report
	Work Programme
	Cabinet Forward Plan

<b>23 February 2016</b>	Cabinet Forward Plan
	Major Review - Draft Final Report
	Second Review - Scoping report
	Work Programme

<b>24 March 2016</b>	Cabinet Forward Plan
	Work Programme
	Witness Session

<b>20 April 2016</b>	Cabinet Forward Plan
	Witness Session
	Loneliness update

This page is intentionally left blank